



OFFICE OF THE UNDER SECRETARY OF DEFENSE

4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000

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PERSONNEL AND
READINESS

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: 38th Annual National Image, Incorporated, Training Conference and Exposition and 22nd Annual Military and Civilian Meritorious Service Award Banquet

National Image, Incorporated, will conduct its 38th Annual Training Conference and Exposition from April 5-9, 2010, at the Sheraton Hotel and Resort in San Diego, CA. The conference will focus on career development of government employees and preparing youth to enter the workforce. Conference information and registration details may be found at: www.nationalimageinc.org.

The Office of Diversity Management and Equal Opportunity (ODMEO) will participate in the conference by hosting a Department of Defense (DoD) Training Forum for attending DoD employees and coordinating support for the 22nd Annual Military and Civilian Meritorious Service Award Banquet. The forum will be held on Tuesday, April 6, 2009, from 1:30 P.M. to 5:00 P.M., and the awards banquet will be held on Thursday, April 8, 2010 from 7:00 P.M. to 9:00 P.M. Both events will take place at the conference site, and DoD conference attendees are expected to attend these events.

The United States Coast Guard is the lead service for support of the Awards Banquet. Nominations for the National Image, Incorporated Meritorious Service Award for military members and civilian personnel were solicited in an Office of the Under Secretary of Defense Memorandum, "Department of Defense (DoD) Outreach Awards Fiscal Year 2010," November 2, 2009. Service nominations are due to ODMEO no later than May 1, 2010.

Supervisors may allow DoD personnel involved in policies and programs affecting diversity and equal employment to take advantage of this conference. Examples include military and civilian equal opportunity/diversity directors and managers, special emphasis program managers, human resources specialists, and individuals in supervisory and managerial positions. Although the selection of attendees is left to the discretion of the Components, please consider requests from DoD personnel who may not have a programmatic responsibility, but may benefit from this opportunity.



Colonel Kevin Driscoll is the staff point of contact for the Training Forum and Awards Banquet. He can be reached by telephone at (703) 571-9324, or email at: kevin.driscoll@osd.mil.



Clarence A. Johnson
Principal Director

Diversity Management and Equal Opportunity

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