



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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WASHINGTON, D.C. 20301-4000

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PERSONNEL AND
READINESS

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: 36th Annual National Image, Incorporated, Training Conference and Exposition and 20th Annual Salute to Hispanics in the Military Awards Banquet

National Image, Incorporated, will conduct its 36th Annual Training Conference and Exposition from April 14-18, 2008, at the South Point Hotel in Las Vegas, Nevada. The theme for this year is, "*From Heritage to New Horizons*". The Conference will focus on career development of government employees and preparing youth to enter the workforce. Conference information and registration details may be found at: www.nationalimageinc.org.


The Office of Diversity Management and Equal Opportunity (ODMEO) will participate in the conference by hosting a Department of Defense (DoD) Training Forum for attending DoD employees and coordinating support for the 20th Annual Salute to Hispanics in the Military Awards Banquet. The Forum will be held on Tuesday, April 15, 2008, from 1:00 to 5:00 P.M., and the Awards Banquet will be held on Thursday, April 17, 2008, from 7:00 to 9:00 P.M. Both events will take place at the conference site.

The United States Air Force will be the lead military service for the Military Awards Banquet. Nominations for the National Image, Inc., Meritorious Service Award were solicited in a separate memorandum. As a reminder, service nominations are due to the ODMEO no later than March 3, 2008.

Supervisors may allow DoD personnel involved in policies and programs affecting equal employment opportunity to take advantage of the conference. Examples include military and civilian equal opportunity directors and managers, special emphasis program managers, human resources specialists, and individuals in supervisory and managerial positions. Although the selection of attendees is left to the discretion of the Components, please consider requests from DoD personnel who may not have a programmatic responsibility, but may benefit from this opportunity.



Ms. Charmane Collins is the staff point of contact for the Training Forum. She can be reached by telephone at (703) 571-9332, or email at: charmane.collins@osd.mil. Mr. Jimmy Love is the staff point of contact for the Awards Banquet. He can be contacted by telephone at (703) 571-9331, or by email at: james.love@osd.mil.



Clarence A. Johnson
Principal Director
Diversity Management and Equal Opportunity

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